

Imperial Ordinance relating  
to the Organization of the  
Ministry of the Navy.

Article 1.

The Minister of the Navy shall control naval administration, shall superintend Naval Servicemen and Naval Civilians, and shall supervise the agencies under his jurisdiction.

Article 2.

The functions of the Parliamentary Vice-Minister and of the Parliamentary Counselor shall not include matters pertaining to naval secrets and naval orders.

Article 3.

There shall be instituted Adjutants in the Ministry of the Navy. They shall, under the instructions of the Minister of the Navy, take charge of the affairs of the Secretariat of the said Minister.

Article 4.

There shall be instituted Junior Secretaries in the Ministry of the Navy. They shall be of "Sonin" rank. They shall, under their superiors, take charge of routine affairs.

Article 5.

There shall be instituted a Naval Library in the Ministry of the Navy.

There shall be instituted an Officer in Charge at the Naval Library. He shall, under the instructions of his superiors, take charge of affairs concerning the receipt, delivery and custody of books.

Article 5 (Second)

There shall be instituted an Investigation Section in the Ministry of the Navy. It shall take charge of affairs concerning the investigation and arrangement of data necessary for naval administration.

Article 5 (Third)

There shall be instituted a Telegraph Section in the Ministry of the Navy. It shall take charge of affairs concerning telegraphs.

Article 6.

There shall be instituted in the Ministry of the Navy the following eight Bureaus:

Naval Affairs Bureau  
Armaments Bureau  
Personnel Bureau  
Educational Bureau  
Munitions Bureau  
Medical Affairs Bureau  
Accounting Bureau  
Judicial Affairs Bureau.

Article 7.

There shall be instituted in the Ministry of the Navy the First Section, the Second Section, the Third Section and the Fourth Section.

Article 8.

The First Section of the Naval Affairs Bureau shall take charge of the following affairs:

1. Matters concerning naval armaments and other matters concerning naval administration in general.
2. Matters concerning the construction or organization of, and service aboard or at, warships, units, offices and schools.
3. Matters concerning the organization and service of warships and units.
4. Matters concerning naval discipline and morale.
5. Matters concerning naval maneuvers.
6. Matters concerning naval reviews.
7. Matters concerning ceremonies, etiquette, uniforms and flags.
8. Matters concerning warships and weapons of war and other munitions in general.
9. Matters concerning guarding and defense.

Article 9.

The Second Section of the Naval Affairs Bureau shall take charge of the following matters:

1. Matters concerning national defense policy.
2. Matters concerning international conventions and personnel dispatched abroad.

Article 9 (Second)

The Third Section of the Naval Affairs Bureau shall take charge of the following matters:

1. Matters concerning the use of engines.
2. Matters concerning constructions aboard warships.
3. Matters concerning the maintenance and preservation of warships.

Article 9 (Third)

The Fourth Section of the Naval Affairs Bureau shall take charge of the following matters:

1. Matters concerning the dissemination of consciousness relating to national defense.
2. Matters concerning the guidance of organizations connected with naval affairs.

Article 9 (Fourth)

There shall be instituted in the Armaments Bureau the First Section, the Second Section and the Third Section.

Article 9 (Fifth)

The First Section of the Armaments Bureau shall take charge of the following matters:

1. Matters concerning preparations for the mobilization of naval forces.
2. Matters concerning National General Mobilization in general.
3. Matters concerning the preservation of weapons of war and other munitions.
4. Matters concerning requisition.
5. Matters concerning equipments on land and sea.

Article 9 (Sixth)

The Second Section of the Armaments Bureau shall take charge of the following matters:

1. Matters concerning the control of the mobilization of munitions industries.
2. Matters concerning the control of the augmentation of productivity in regard to material resources.
3. Matters concerning the adjustment of supply and demand for material resources.
4. Matters concerning the control of guidance in the production of munitions.

5. Matters concerning the control of technique.
6. Matters concerning the investigation and utilization of national resources.
7. Matters concerning the adjustment of supply and demand for labor.
8. Matters concerning the levy of labor and skill under the National General Mobilization Law.
9. Matters concerning other labor services in general.

#### Article 9 (Seventh)

The Third Section of the Armaments Bureau shall take charge of the following matters:

1. Matters concerning port affairs.
2. Matters concerning transportation.
3. Matters concerning communications.
4. Matters concerning sea routes and security at sea.
5. Matters concerning the investigation and utilization of mercantile ships.
6. Matters concerning the protection of foreign commerce.

#### Article 10.

There shall be instituted in the Personnel Bureau the First Section and the Second Section.

#### Article 11.

The First Section of the Personnel Bureau shall take charge of the following matters, provided that those coming within the competency of the Second Section of the Personnel Bureau are excluded therefrom:

1. Matters concerning the replenishment, status, service, promotion and demotion, appointment, and dismissal, assignment, and increases in the salaries, of Officers, Special Service Officers, Officer Cadets, Warrant Officers, and Civil Officials.
2. Matters concerning the replenishment, service, appointment, recruitment and promotion of Petty Officers and men.
3. Matters concerning other personnel affairs in general.
4. Matters concerning the replenishment of staffs in war-time.

#### Article 12.

The Second Section of the Personnel Bureau shall take charge of the following matters:

1. Matters concerning the conferment of Court Ranks, Orders of Merit, Medals and Ribbons, the grant of bonuses, and other affairs relating to personal status.
2. Matters concerning pensions and monetary grants.
3. Matters concerning the assistance and protection of Servicemen.
4. Matters concerning musters and Simple-Review Roll-Calls.
5. Matters concerning Ex-Servicemen and Ex-Servicemen's Associations.
6. Matters concerning Naval Reservist Candidates.

#### Article 12 (Second)

There shall be instituted in the Educational Bureau the First Section, the Second Section and the Third Section.

#### Article 12 (Third)

The First Section of the Educational Bureau shall take charge of the following matters:

1. Matters concerning the unification of education (excepting those coming within the competency of the Second Section of the Educational Bureau).
2. Matters concerning education in general (excepting those coming within the competency of the Second Section and of the Third Section of the Educational Bureau).
3. Matters concerning educational books.

#### Article 12 (Fourth)

The Second Section of the Educational Bureau shall take charge of the following matters:

1. Matters concerning the unification of the education and technical training of warship units.
2. Matters concerning the education and training of warship units (excepting those coming within the competency of the Third Section of the Educational Bureau).

#### Article 12 (Fifth)

The Third Section of the Educational Bureau shall take charge of the following matters:

Matters concerning education and training in regard to engineering arts and constructional arts.

#### Article 13.

There shall be instituted in Munitions Bureau the First Section, the Second Section and the Third Section.



Article 14.

The First Section of the Munitions Bureau shall take charge of the following matters:

1. Matters concerning warship requirements (excluding those coming within the competency of the Second Section of the Munitions Bureau).
2. Matters concerning articles for use at ports.

Article 15.

The Second Section of the Munitions Bureau shall take charge of the following matters:

1. Matters concerning fuel.
2. Matters concerning lubricating oil (excluding those concerning the supply of lubricating oil as a consumption article for general use).
3. Matters concerning the supply of consumption articles for locomotive use.
4. Matters concerning coalmines and oilfields.
5. Matters concerning the functions proper of engineering-constructional officers and men engaged in technical duties relating to fuel.
6. Matters concerning education in regard to technique relating to fuel.
7. Matters concerning labor services at the Naval Fuel Factories.

Article 16.

The Third Section of the Munitions Bureau shall take charge of the following matters:

Matters concerning clothing and food.

Article 17.

Deleted.

Article 18.

Deleted.

Article 19.

Deleted.

Article 20.

The Medical Affairs Bureau shall take charge of the following matters:

1. Matters concerning medical affairs, sanitation, medical diagnosis in regard to eligibility for pensions, and the physique of Servicemen.
2. Matters concerning articles for use in medical treatment.
3. Matters concerning the functions proper of surgical and pharmaceutical officers and men.
4. Matters concerning education in regard to medical affairs and sanitation.

Article 21.

There shall be instituted in the Accounting Bureau the First Section, the Second Section, the Third Section, the Fourth Section, the Fifth Section and the Sixth Section.

Article 22.

The First Section of the Accounting Bureau shall take charge of the following matters:

1. Matters concerning budget estimates and the settlement of accounts.
2. Matters concerning the functions proper of paymaster officers and men.
3. Matters concerning education in regard to accounting.

Article 23.

The Second Section of the Accounting Bureau shall take charge of the following matters:

1. Matters concerning rules relating to salaries and allowances, to the management of articles, and to contracts.
2. Matters concerning the audit of accounts.
3. Matters concerning State-owned assets.
4. Matters concerning rules relating to the calculation of the cost of munitions and their raw and manufactured materials at factories and working places, and to the keeping of accounts at factories and working places.

Article 24.

The Third Section of the Accounting Bureau shall take charge of the following matters:

Matters concerning the accounting at the Main Office of the Ministry of the Navy and at other naval agencies located in Tokyo (excluding the Hydrographical Division and the Naval Technical Institute).

Article 24 (Second)

The Fourth Section of the Accounting Bureau shall take charge of the following matters:

1. Matters concerning the control of affairs relating to contracts.
2. Matters concerning the centralized purchase of articles required by the agencies of the Ministry.

Article 24 (Third)

The Fifth Section of the Accounting Bureau shall take charge of the following matters:

1. Matters concerning the execution of contracts.
2. Matters concerning the acquisition and distribution of material resources and such investigations as may be necessary in connection therewith.

Article 24 (Fourth)

The Sixth Section of the Accounting Bureau shall take charge of the following matters, provided that those coming within the competency of the Second Section of the Accounting Bureau are excluded therefrom:

1. Matters concerning the calculation of the cost of munitions and their raw and manufactured materials at factories and working places.
2. Matters concerning the keeping of accounts at factories and working places.

Article 25.

The Judicial Affairs Bureau shall take charge of the following matters:

1. Matters concerning military justice, discipline and punishment, and prisons.
2. Matters concerning amnesty, probationary release from prison, and the execution of sentences.
3. Matters concerning judicial affairs and the functions proper of Judicial Officials, Judicial Clerks, Prison Officials and lower officials.

Article 26.

There shall be instituted in each Bureau a Director, Sectional Chiefs and Bureau Staff members, provided that there shall not be instituted Sectional Chiefs in the Medical Affairs Bureau and in the Judicial Affairs Bureau.

There shall be instituted Sectional Chiefs and Sectional Staff members in the Section of Investigation and the Section of Telegraphs.



Article 27.

The Directors of the Bureau shall, under the instructions of the Minister of the Navy, take charge of and dispose of affairs coming within the competency of their respective Bureaus.

Article 28.

The Sectional Chiefs, the Bureau Staff Members and the Sectional Staff members shall, under the instructions of their respective superiors, engage in the performance of their respective duties.

Article 29.

Deleted.

Article 30.

Deleted.

Article 31.

There shall be instituted Assistant Technicians in the Ministry of the Navy. They shall, under the instructions of their superiors, engage in the performance of their technical duties.

Article 32.

Deleted.

Article 33.

The prescribed personnel of the Ministry of the Navy shall be governed by the Annex.

Supplementary Provisions.

The present Ordinance shall come into force on April 1st, 1916.

Remarks:

1. The Minister of the Navy and the Vice-Minister of the Navy shall be appointed from among Admirals in Active Service.
2. In addition to the prescribed personnel listed above, there may, as occasion may require, be instituted concurrent appointees, or officers as "Shusshi" (Attendants) to a number not exceeding five.
3. Of the prescribed personnel of the Personnel Bureau, the Surgeon-Commander of the Surgeon-Lieutenant-Commander and the Paymaster-Commander or the Paymaster-Lieutenant-Commander may, as occasion may require, be replaced by a Surgeon-Captain and a Paymaster-Captain, respectively.
4. The officers of the different branches belonging to the Bureau Staff members of the Munitions Bureau may be interchangeably increased or decreased, in so far as the prescribed number of personnel is not exceeded.

5. The post of Director of the Judicial Affairs Bureau shall be concurrently assumed by a Judicial Official of "Chokunin" rank of the Naval High Court-Martial; that of Private Secretary, by an Adjutant; those of concurrent appointees among the Bureau Staff members of the Naval Affairs Bureau, by staff members or "Shusshi" of the Naval Air Force Headquarters; those of concurrent appointees among the Bureau Staff members of the Armaments Bureau, by Sectional Staff members of the Section of Telegraphs and by staff members or "Shusshi" of the Naval Construction Headquarters; those of concurrent appointees among the Bureau Staff members of the Educational Bureau, by staff members of the Medical Affairs Bureau or of the Accounting Bureau and by staff members or "Shusshi" of the Naval Construction Headquarters or of the Naval Air Force Headquarters; and those of concurrent appointees among the Bureau Staff members of the Medical Affairs Bureau or of the Accounting Bureau, by staff members or "Shusshi" of the Naval Construction Headquarters.
6. During the absence of the Chief of a Section, the number of the staff members of the said Section may be increased by one.
7. For the time being, the post of Chief of the Fifth Section and that of Chief of the Sixth Section, of the Accounting Bureau shall be concurrently assumed by persons who hold other posts.

I hereby certify that this is the accurate and exact translation of the Japanese Original attached hereto.

/s/ Kenichi Otabe

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